

**ND BOARD OF CLINICAL LABORATORY PRACTICE**  
**April 12, 2016**  
**State Health Department, Rm. 206, State Capitol, Bismarck, ND**  
**Minutes**

**Call to Order:** The Board Chair, Sandra Matthey, called the meeting to order at 10:00 AM.

**Present:** Board Members: Sandra Matthey – Chair, Sherry Melby – Secretary, Bruce Pritschet, Tom Tupa, Kyle Handegard (via phone), Ruth Paur (via phone).  
Others: Nikki Owings; John Tyler, Legal Counsel (via phone).

**Absent:** Dr. Koponen

**Minutes:** It was **moved and seconded** to approve the January 12, 2016 minutes as amended as well as the February 18, 2016, February 25, 2016, March 23, 2016 Exempt Test/Method Review Committee, and March 23, 2016 Statute Review Committee minutes.  
(Melby/Tupa/carried)

**Financial Report:** The report was through the first eight months of the 2-year budget cycle. Expenses are all in line with the budget at this point. Renewal revenue will begin in May. A \$1.00 difference between the account balances was noted. The Board office will check with the accountant and let the Board know the cause of this difference.

It was **moved and seconded** to accept the financial report as presented with one exception, to correct the \$1.00 difference between the account balances.  
(Tupa/Pritschet/carried)

**OLD BUSINESS**

**Administrative Rules:**

The Board office with the assistance of Alice Johnson of the Attorney General’s office will carry out the administrative rules promulgation process for the Board.

The Board discussed requiring continuing education for licensees who let their licenses expire and then seek licensure again. Legal counsel will draft proposed changes to 96-02-04-01.

Exempt Test/Method Review Committee Report- It was **moved and seconded** to deny the request for exemption of the HbA1c; to approve the exemption of the Lipid+ by Piccolo Apaxis Express for total cholesterol, HDL cholesterol, triglycerides, and glucose, with the exception of ALT and AST; to approve the exemption of the i-STAT Creatinine for CT/MRI techs. (Melby/Pritschet/carried) [Roll call: Pritschet (y), Melby (y), Tupa (y), Paur (y), Handegard (y), Matthey (y)] [Koponen absent]

The Board reviewed the proposed changes and will hold a special meeting on April 26, 2016 to finalize the proposed draft.

**Website Development:**

The Board has paid three deliverables to Albertson Consulting. A CD due the end of April will be cashed out and used to pay additional invoices for this project. The new web site is projected to be available May 2, 2016.

**Statute Review Committee Report:**

It was **moved and seconded** to add subsection 13 to 43-48-03. Exemptions to read as follows: *An individual who performs tests and uses methods identified by rules adopted by the board after having successfully passed a certifying exam administered by the board or by an entity the board appoints for the tests performed and methods used. The individual must have passed the certifying exam within the time periods required by the board for the tests performed and methods used. The individual must successfully pass the certifying exam as often as the board requires to be exempt under this provision for the tests performed and methods used.* (Pritschet/Tupa/carried) [Roll call: Pritschet (y), Melby (y), Tupa (y), Paur (y), Handegard (y), Matthey (y)] [Koponen absent]

It was **moved and seconded** to amend subsection 2a of 43-48-05. Board of clinical laboratory practice - Administration to read as follows: *One physician licensed to practice medicine in the State of North Dakota and qualified to practice as a pathologist.* (Tupa/Pritschet/carried) [Roll call: Pritschet (y), Melby (y), Tupa (y), Paur (y), Handegard (y), Matthey (y)] [Koponen absent]

The Board will have Paur contact legislator Judy Lee to see if she would be interested in sponsoring the bill.

**NEW BUSINESS****Application for MT Licensure:**

**Hillene Cantos** – It was **moved and seconded** to deny the application due to applicant not meeting the education requirement. (Melby/Tupa/carried) [Roll call: Pritschet (y), Melby (y), Tupa (y), Paur (y), Handegard (y), Matthey (y)] [Koponen absent]

The Board office will contact Cantos to let her know she can either submit another education evaluation report from a Board-approved evaluation agency showing she has an equivalent to a U.S. Bachelor's degree in a science-related field or she can re-apply for the MLT license and the Board will consider that application.

**Next Meeting Date:**

April 26, 2016	10:00 am	Conference Call – Special meeting to discuss law/rules.
July 12, 2016	10:00 am	Resource Rm. 2016, ND Dept. of Health, Capitol

**ADJOURN**

Meeting adjourned at 12:40 pm.

Respectfully submitted,

**Sandra Matthey, Board Chair**

**Sherry Melby, Board Secretary**