

**ND BOARD OF CLINICAL LABORATORY PRACTICE**  
**January 10, 2017**  
**NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**  
**Minutes**

**Call to Order:** The Board Secretary, Sherry Melby, called the meeting to order at 10:00 AM.

**Present:** Board Members: Sherry Melby – Secretary (via phone), Bruce Pritschet, Ruth Paur (via phone), Kyle Handegard (via phone).  
Others: Nikki Owings; John Tyler, Legal Counsel (via phone).

**Absent:** Dr. Koponen, Tom Tupa, Sandra Matthey - Chair

**Minutes:** It was **moved and seconded** to approve the October 11, 2016 minutes with correction of the meeting locations for 2017. (Paur/Pritschet/carried) [Koponen, Tupa, Matthey absent]

It was **moved and seconded** to approve the November 8, 2016 minutes.  
(Paur/Pritschet/carried) [Koponen, Tupa, Matthey absent]

**Financial Report:** The report was through seventeen months of the 2-year budget cycle. Handegard questioned why nothing was budgeted for the Credit Card and Paypal Fees expense. The Board will budget for this in the next 2-year budget. It was **moved and seconded** to accept the financial report as presented.  
(Pritschet/Paur/carried) [Koponen, Tupa, Matthey absent]

**APT, Inc. Contract:** Rebecca Pollert of the State Procurement Office updated the Board. The Vendor List is almost complete and will be posted on-line for the Board to view. It was **moved and seconded** the Board appointed Paur to work with State Procurement Office on the next steps of this process; the Board will then meet to review proposals and select a vendor.  
(Pritschet/Melby/carried) [Koponen, Tupa, Matthey absent] **[Paur]**

**OLD BUSINESS**

**Statute Amendments Update:**

Senator Judy Lee is working on gaining additional sponsors and reviewing the language. Paur will keep in contact with her to monitor the progress of introducing the bill.

It was **moved and seconded** Paur will write and present testimony at the hearing; Pritschet will serve as back up in case Paur is unable to attend the hearing.

(Melby/Handegard/carried) [Koponen, Tupa, Matthey absent]

**[Paur]**

**Administrative Rules (Review of Public Comment):**

Legal Counsel recently completed the final draft. The Board office is working on filing the draft with the Attorney General's Office for final approval. **[Bd. Office]**

**Requests for Exemption of Test/Method from Current Licensure:**

**Alere i Strep A** – Tabled to July 2017 meeting to review with any other submitted requests.

**Influenza A/B by Waived PCR** – Tabled to July 2017 meeting to review with any other submitted requests.

**NSF Fee Update:**

**Jeffrey Jensen** – Legal Counsel is in the process of attempting to locate Jensen. If no response from Jensen by the April meeting, the Board may then decided to proceed with revocation of license. **[Legal Counsel]**

**NEW BUSINESS**

**Pharmacists Performing POC Testing:**

Legal Counsel reminded the Board as long as the tests pharmacists are performing are CLIA waived, then it is within the legal scope of practice for pharmacists. It was **moved and seconded** to have Pritschet ask Shelly Heilman and Bridget Weidner of the State Health Department to make sure the tests being performed by pharmacists are CLIA waived, to ask how the test samples are drawn, and to ensure proper CLIA certificates are in place. (Paur/Melby/carried) [Koponen, Tupa, Matthey absent] **[Pritschet]**

**Child Support Data Match:**

It was **moved and seconded** the Board will request a memorandum of agreement in which they outline the legal authority and how costs for this project are covered. (Pritschet/Melby/carried) [Koponen, Tupa, Matthey absent] **[Paur]**

**Technology/Database:**

**Archiving of CE Hours** – It was **moved and seconded** to allow Albertson Consulting To erase the continuing education fields of the renewal application after each renewal period as the scanned completion certificates will remain in each licensee's file for proof of completion. (Pritschet/Paur/carried) [Koponen, Tupa, Matthey absent] **[Bd. Office]**

**Future Amendments to Web Site/ Database** – The Board Office will work with Albertson Consulting to get estimates for future work which will be required due to the Administrative Rules changes. **[Bd. Office]**

**Election of Officers:**

Tabled to April meeting.

**Next Meeting Date:**

April 11, 2017 10:00 am NDBCLP Office, 2900 E. Broadway Ave., Bismarck, ND

**ADJOURN**

Meeting adjourned at 11:14 am.

**Respectfully submitted,**

**Sandra Matthey, Board Chair**

**Sherry Melby, Board Secretary**