

**ND BOARD OF CLINICAL LABORATORY PRACTICE**  
**July 10, 2018**  
**NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**  
**Minutes**

**Call to Order:** The Board Chair, Ruth Paur, called the meeting to order at 10:15 AM.

**Present:** Board Members: Ruth Paur- Chair (via phone), Sherry Melby – Secretary, Tom Tupa, James Breen, Dr. Koponen, Christie Massen.  
Others: Nikki Owings; Dave Schaibley, Legal Counsel; Dr. John Baird, Fargo Cass Public Health; Lindsey VanderBusch, ND Dept. of Health; Dee Pritschet, ND Dept. of Health; Kirby Kruger, ND Dept. of Health.

**Absent:** Vacant consumer position.

**Minutes:** It was **moved and seconded** to approve the April 10, 2018 minutes.  
(Breen/Koponen/carried)

It was **moved and seconded** to approve the June 18, 2018 minutes.  
(Tupa/Breen/carried)

**Financial Report:** The report was through eleven months of the 2-year budget cycle. The Professional Licensing Board Management and Credit Card and PayPal Fees line items are over budget. Tupa will work with office staff to move funds within the budget to allow for these expenses.

It was **moved and seconded** to approve the report as presented. (Tupa/Koponen/carried)  
[Roll call: Koponen (y); Tupa (y); Melby (y); Breen (y); Massen (y); Paur (y)]

**ND Administrative Code 96-02-10-01 Discussion:**

Dr. John Baird presented his request for a change to the Administrative Rule to allow physicians to supervise non-licensed personnel. This request is mainly in regard to the HIV and Hepatitis C tests which are being performed in small jails and county health districts.

The Board will propose emergency legislation and follow up with administrative rules amendments in relation to adopted legislation. Legal counsel will draft this legislation. Breen will work with Dr. Baird, Lindsey VanderBusch, Dee Pritschet, and Kirby Kruger to ensure the draft legislation is acceptable to all parties.

**Request for Exemption of Test/Method from Current Licensure:**

**Glycosylated Hemoglobin (Hgb A1c) by Alere Afinion Analyzer** - It was **moved and seconded** to approve the request and add this test to the exempt test list when the administrative rules are next amended. (Massen/Melby/carried) [Roll call: Koponen (y); Tupa (y); Melby (y); Breen (y); Massen (y); Paur (y)]

**Application for MT License:**

**Jennifer Rood** – It was **moved and seconded** the Board office will send her a letter of clarification offering two options for possible licensure; she may apply for the Specialist-Chemistry license which would allow her to supervise non-licensed personnel performing chemistry related tests, or she may submit documentation from an external source showing she has performed generalist duties in the blood banking and microbiology sectors. (Breen/Tupa/carried) [Roll call: Koponen (y); Tupa (y); Melby (y); Breen (y); Massen (y); Paur (y)]

**Unlicensed Practice:**

**DeAndre Boswell** – The Board office will consult with legal counsel to see if a letter could be sent to Heartland Diagnostic Services regarding Boswell's unlicensed practice. The Board would like to recommend HDS primary source verify licensure for all employees. The Board will consider Boswell's information when/if he applied for licensure.

**Complaint:**

**Leigh Anne Moffatt** – The Board office will send a follow-up letter via certified, restricted delivery mail requesting her response to the allegations. If she applies for renewal of licensure, the Board office will hold the application for Board consideration at the October meeting.

**Application for Renewal of Licensure:**

**Debbie Knain** – It was **moved and seconded** to approve the application for renewal. (Tupa/Massen/carried) [Roll call: Koponen (y); Tupa (y); Melby (y); Breen (y); Massen (y); Paur (y)]

**License Renewal Update:**

To date, 878 licenses have been renewed and 264 have yet to be renewed.

**Phlebotomists Performing Quick-cup Drug Screen:**

The Board office will work with Massen and legal counsel to try validating the claims regarding Sanford WDAS Connect clinics and proceed from there.

**Board Correspondence:**

It was **moved and seconded** to give authority to the Board office to approve provisional permit extension requests without Board input unless the applicant has noted a past conviction or other type of violation. (Massen/Tupa/carried) [Roll call: Koponen (y); Tupa (y); Melby (y); Breen (y); Massen (y); Paur (y)]

**Board Appointments/Elections of Officers:**

Paur will not re-apply for her MT/CLS position as she is no longer active in the field. A consumer position is also open.

It was moved and seconded to appoint/re-appoint Breen as Chair, Melby as Secretary, and Tupa as Treasurer. (Paur/Koponen/carried) [Roll call: Koponen (y); Tupa (y); Melby (y); Breen (y); Massen (y); Paur (y)]

**NEXT MEETING**

October 9, 2018      10:00 AM      NDBCLP Office

**ADJOURN**

Meeting adjourned at 12:48 PM.

**Respectfully submitted,**

**Jim Breen, Board Chair**

**Sherry Melby, Board Secretary**