

ND BOARD OF CLINICAL LABORATORY PRACTICE
July 16, 2019
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

- Call to Order:** The Board Chair, Jim Breen, called the meeting to order at 10:00 AM.
- Present:** Board Members: Jim Breen- Chair, Sherry Melby – Secretary, Daniel Sivak, Christie Massen, Dwight Barth, Dr. Koponen.
Others: Nikki Owings- Board Office; Dave Schaibley- Legal Counsel.
- Absent:** Tom Tupa.
- Minutes:** It was **moved and seconded** to approve the April 17, 2019 minutes.
(Barth/Koponen/carried) [Roll call: Melby (y); Koponen (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Tupa absent]
- Financial Report:** The report was through the end of the 2-year budget cycle, June 30, 2019. No concerns noted.
- It was **moved and seconded** to approve the report as presented. (Massen/Sivak/carried)
[Roll call: Melby (y); Koponen (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Tupa absent]
- Proposed Budget:**
- It was **moved and seconded** to obtain State e-mail accounts for all board members and use the VPN file share system for receiving and viewing meeting documents.
(Massen/Melby/carried) [Roll call: Melby (y); Koponen (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Tupa absent]
- It was **moved and seconded** to approve the 2019-2021 budget with the addition of a \$3500.00 line item expense for the State ITD e-mail accounts and VPN system.
(Barth/Sivak/carried) [Roll call: Melby (y); Koponen (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Tupa absent]
- Administrative Rules:** The Board will hold special meetings on July 29, 2019, August 5, 2019, August 12, 2019, and August 19, 2019 at 1:00 PM to work on amendments to the administrative rules. The July 29, 2019 meeting agenda will also include consideration of exempt test/method requests. Areas of concern with the administrative rules are statutory related amendments, categorical permits and licenses, and exempt test/method requests.

Complaint:

Bettie Fletcher #2019-01 – The Board office and Legal Counsel will continue to try locate her and get her response to the offered settlement agreement.

Raphael Aghaluke #2018-02 – The Board will forward the screening results to him and give him 20 days to respond in writing.

Application for MT Licensure by Reciprocity:

Carli Peterson – It was **moved and seconded** to grant the license upon receipt of all application documentation. (Massen/Koponen/carried) [Roll call: Melby (y); Koponen (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Tupa absent]

Application for Provisional Permit:

Aaron Monson - It was **moved and seconded** to grant the provisional permit; no extensions of this permit will be allowed as he previously held a provisional permit for two years. (Barth/Massen/carried) [Roll call: Melby (y); Koponen (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Tupa absent]

Review of Available Exams List:

Massen will present draft changes at the October meeting.

Review of Licenses/Provisional Permits Issued 4/1/2019 to 6/30/2019:

Board reviewed attached list.

Technology:

Web site usage – The Board reviewed data from its web site provider for a three-month period showing usage of the Board’s web site.

Board member e-mail accounts – The Board will proceed with setting up State e-mail accounts through ITD.

Other:

Licensure statistics – The Board office will work with Massen to track various statistics and trends in licensing.

Election of Officers:

It was **moved and seconded** to appoint Breen as Chair, Melby as Secretary, and Tupa as Treasurer. (Barth/Koponen/carried) [Roll call: Melby (y); Koponen (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Tupa absent]

Next Meeting Date

Meeting moved to October 10, 2019 10:00 AM NDBCLP Office

Adjourn:

Meeting adjourned at 12:04 PM.

Respectfully submitted,

Jim Breen, Board Chair

Sherry Melby, Board Secretary

Licenses issued 4/1/2019 through 6/30/2019:

	Last Name	First Name	Category
1.	Swenson	Cody	Clinical Laboratory Technician/Medical Laboratory Technician
2.	Erickson	Jacob	Clinical Laboratory Scientist/Medical Technologist
3.	Wilson	Kaitlyn	Clinical Laboratory Technician/Medical Laboratory Technician
4.	McManus	Carly	Clinical Laboratory Technician/Medical Laboratory Technician
5.	Soliah	Linda	Clinical Laboratory Technician/Medical Laboratory Technician
6.	Alchikh	Ahlam	Clinical Laboratory Scientist/Medical Technologist
7.	Hall	Rebecca	Clinical Laboratory Technician/Medical Laboratory Technician
8.	Keeton	Tiffany	Clinical Laboratory Scientist/Medical Technologist
9.	Sekel	Rebecca	Clinical Laboratory Scientist/Medical Technologist
10.	Goulder	Darla	Clinical Laboratory Scientist/Medical Technologist
11.	Lowe	David-Rush	Clinical Laboratory Scientist/Medical Technologist
12.	Turk	Melissa	Clinical Laboratory Technician/Medical Laboratory Technician
13.	Nnabuiife	Emmanuel	Clinical Laboratory Technician/Medical Laboratory Technician
14.	Powell	Kimberly	Clinical Laboratory Scientist/Medical Technologist
15.	Johnson	Janet	Clinical Laboratory Technician/Medical Laboratory Technician
16.	Fiestada	Leslie Wendell	Clinical Laboratory Scientist/Medical Technologist
17.	De Guzman	Maribel	Clinical Laboratory Scientist/Medical Technologist
18.	Demoranville	Victoria	Clinical Laboratory Scientist/Medical Technologist
19.	Dameg	Rosmel	Clinical Laboratory Scientist/Medical Technologist
20.	Kucera	Katelyn	Clinical Laboratory Scientist/Medical Technologist
21.	Oni	Michael	Clinical Laboratory Scientist/Medical Technologist
22.	Frank	Lisa	Clinical Laboratory Technician/Medical Laboratory Technician
23.	Meyer	Kirsten	Clinical Laboratory Technician/Medical Laboratory Technician
24.	Rortvedt	Carley	Clinical Laboratory Scientist/Medical Technologist
25.	Sims	Chuck	Clinical Laboratory Scientist/Medical Technologist
26.	Hove	Hannah	Clinical Laboratory Scientist/Medical Technologist
27.	Wederquist	Chelsy	Clinical Laboratory Scientist/Medical Technologist
28.	Johnson	Cheryl	Clinical Laboratory Technician/Medical Laboratory Technician
29.	Modesto	Ana Louella	Clinical Laboratory Scientist/Medical Technologist

Provisional Permits issued 4/1/2019 through 6/30/2019:

Mahmood Ur Rahman Qazi
 Allen Volk
 Shukuru Kisirani
 Joshua Cole
 Adam Dullea
 Lauren Bratberg
 Mahandriyonjy Razafiniatovo
 Jacob Rondeau
 Jennifer Buchanan
 Sarah Gabriel
 Alexander Decker

Jordan Breaser
 Courtney Knudson
 Elizabeth Russell
 Connor Dalbec
 Jenna Karsky
 Emily Bowman
 Briena Jarvi
 Mariana Chavez
 Cheska Faye De Castro
 Kirsten Schumacher
 Joelle Kraska