

ND BOARD OF CLINICAL LABORATORY PRACTICE
April 9, 2020
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

Call to Order: The Board Chair, Jim Breen, called the meeting to order at 10:00 AM. The Board met by remote means due to COVID-19 Pandemic.

Present: Board Members: Jim Breen- Chair; Sherry Melby – Secretary; Tom Tupa; Daniel Sivak; Dwight Barth; Christie Massen.
Others: Nikki Owings- Board Office; Dave Schaibley, Legal Counsel.

Absent: Dr. Koponen.

Minutes: It was **moved and seconded** to approve the minutes from January 9, 2020 and March 25, 2020. (Tupa/Massen/carried) [Roll call: Tupa (y); Melby (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Koponen absent]

Financial Report: The report was for the first eight months of the budget cycle, February 29, 2020. A CD was cashed out to cover the monthly expenses. The revenue will increase beginning in May due to license renewal fees.

It was **moved and seconded** to approve the report as presented. (Melby/Barth/carried) [Roll call: Tupa (y); Melby (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Koponen absent]

Administrative Rules Update: The new rules went into effect April 1, 2020.

Statute Review: Tabled discussion to July meeting.

Complaint: **Bettie Fletcher #2019-01** – The Board office is unable to locate her for a response to the complaint and will continue to search for her.

Raphael Aghaluke #2018-02 – The Board office is unable to locate him for a response to the complaint and will continue to search for him.

Review of Available Exams List: Tabled discussion to July meeting.

Compliance with Section 8 of SB2306: Board has already addressed what was required. It is waiting to receive the form from the Department of Commerce.

Request for Cancelling of Initial License:

Joshua Essler – It was **moved and seconded** to apply his \$50.00 initial licensure fee to the upcoming renewal fee; he will then owe \$40.00 by July 1, 2020 to renew his license. (Melby/Tupa/carried) [Roll call: Tupa (y); Melby (y); Massen (y); Sivak (y); Barth (y); Breen (y)] [Koponen absent]

The Board will consider a policy regarding pro-rated licensure fees at its July meeting.

Licensure Renewal Process:

The Board will send a renewal notice via mail and e-mail. Personal checks will be accepted for payment of the renewal fee. Paper applications for renewal will be accepted.

{Massen absent}

Review of Licenses/Provisional Permits Issued 1/1/2020 to 3/31/2020:

It was **moved and seconded** to ratify the licenses and provisional permits issued. (Tupa/Barth/carried) [Roll call: Tupa (y); Melby (y); Sivak (y); Barth (y); Breen (y)] [Koponen and Massen absent]

Board Appointments:

Breen, Koponen, and Tupa have terms that expire on June 30, 2020.

Next Meeting Date:

July 14, 2020 10:00 AM NDBCLP Office

Adjourn:

Meeting adjourned at 10:59 AM.

Respectfully submitted,

Jim Breen, Board Chair

Sherry Melby, Board Secretary

Licenses issued 10/1/2019 through 12/31/2019:

	Last Name	First Name	Category
1.	Klocke	Nora	Clinical Laboratory Scientist/Medical Technologist
2.	Wrona	Leonard	Clinical Laboratory Scientist/Medical Technologist
3.	Ahmed	Mohamed	Clinical Laboratory Scientist/Medical Technologist
4.	Castro	Maria Teresita	Clinical Laboratory Scientist/Medical Technologist
5.	Gabriel	Sarah	Clinical Laboratory Scientist/Medical Technologist
6.	Kraska	Joelle	Clinical Laboratory Technician/Medical Laboratory Technician
7.	Adair	Donna	Clinical Laboratory Scientist/Medical Technologist
8.	Siahmard	Amir Yadollah	Clinical Laboratory Scientist/Medical Technologist
9.	Clauson	Rosemarie	Clinical Laboratory Scientist/Medical Technologist
10.	Jabonete	Charmaine Joy	Clinical Laboratory Scientist/Medical Technologist
11.	Robinson	Katie	Clinical Laboratory Technician/Medical Laboratory Technician
12.	Wilson	Bobbie	Clinical Laboratory Technician/Medical Laboratory Technician
13.	Luzada	Kristine Anne	Clinical Laboratory Scientist/Medical Technologist
14.	Willis	Janell	Clinical Laboratory Technician/Medical Laboratory Technician
15.	Walters	Bernard	Clinical Laboratory Scientist/Medical Technologist
16.	Baez-Romero	Carmen	Clinical Laboratory Scientist/Medical Technologist
17.	Alonzo	Mervin Paul	Clinical Laboratory Scientist/Medical Technologist
18.	Myers	Tina	Clinical Laboratory Technician/Medical Laboratory Technician
19.	Higgs	Rhonda	Clinical Laboratory Scientist/Medical Technologist
20.	Schwartz	Jason	Clinical Laboratory Scientist/Medical Technologist
21.	McLoon	David	Clinical Laboratory Scientist/Medical Technologist
22.	Keeney	Violet	Clinical Laboratory Technician/Medical Laboratory Technician
23.	Bennett	Karen	Clinical Laboratory Scientist/Medical Technologist

Provisional Permits issued 10/1/2019 through 12/31/2019:

Joshua Essler
Courtney Vanderport