

ND BOARD OF CLINICAL LABORATORY PRACTICE
July 14, 2020
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

Call to Order: The Board Chair, Jim Breen, called the meeting to order at 10:00 AM. The Board met by remote means due to COVID-19 Pandemic.

Present: Board Members: Jim Breen- Chair; Sherry Melby – Secretary; Tom Tupa; Dr. Mark Koponen; Daniel Sivak; Dwight Barth; Christie Massen.
Others: Nikki Owings- Board Office; Dave Schaibley, Legal Counsel.

{Massen absent}

Minutes: It was **moved and seconded** to approve the minutes from April 9, 2020, May 6, 2020, and June 2, 2020. (Tupa/Koponen/carried) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Breen (y)] [Massen absent]

{Massen present}

Financial Report: The report was for the first eleven months of the budget cycle, May 31, 2020. The line item expense Printing of Forms will be adjusted. This line item contains printing of the license renewal notices and the license certificates. The Board office will check to see what the loss of \$100.00 in the New License and Renewal of License line items is.

It was **moved and seconded** to approve the report as presented.
(Koponen/Sivak/unanimous) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Massen (y); Breen (y)]

Statute Review: The Board will discuss possibly amending sections 43-48-08 and 43-48-09 at the October meeting.

Complaint Update:
Bettie Fletcher #2019-01 – The Board office is unable to locate her for a response to the complaint. Her license expired July 1, 2020. If she applies for licensure in the future, the Board will consider the complaint against her when considering her application.

Raphael Aghaluke #2018-02 – The Board office is unable to locate him for a response to the complaint. His license expired July 1, 2020. If he applies for licensure in the future, the Board will consider the complaint against him when considering his application.

Review of Available Exams List:
Massen will have a draft for Board review at the October meeting.

Application for Provisional Permit:

Kylie Skadsem – The Board office will request she demonstrate how she has gotten her past situation under control and how she will be able to maintain public safety while working in a laboratory.

Application for Licensure by Reciprocity:

Margaret Naylor – The Board office will contact her one more time to let her know she does not meet the reciprocity standards but may meet the initial licensure standards. Her file will be kept open for one year from the date it was received in the Board office.

Pro-rate initial/Reciprocity Licensure Fee:

The Board will discuss amending Administrative Code 96-02-03 when it reviews the entire code for possible amendments after the next legislative session.

Notarization of License Renewal Application Form:

It was **moved and seconded** to remove the notary requirement from the initial, reciprocity, and renewal of licensure paper application forms and replace with the attestation that is currently on the on-line forms. (Barth/Koponen/unanimous) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Massen (y); Breen (y)]

Application for License Renewal:

Debbie Knain - It was **moved and seconded** to grant renewal of licensure. (Koponen/Barth/unanimous) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Massen (y); Breen (y)]

Request for Exemption of Test/Method:

iSTAT Chem 8+ Cartridge - It was **moved and seconded** to approve the request. (Breen/Koponen/unanimous) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Massen (y); Breen (y)]

Quest Diagnostics Express Results 6 Panel Cup - It was **moved and seconded** to approve the request. (Breen/Melby/unanimous) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Massen (y); Breen (y)]

MD Drug Screen 12 Panel Test Cup w/6 Adulterants – The Board will seek further information from the requestor.

Review of Licenses/Provisional Permits Issued 4/1/2020 to 6/30/2020:

It was **moved and seconded** to ratify the licenses and provisional permits issued. (Koponen/Tupa/unanimous) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Massen (y); Breen (y)]

Board Appointments: Breen and Tupa will/have re-applied with the Governor's office. Koponen wishes to step down due to upcoming retirement but will serve until a replacement is named.

Election of Officers: It was **moved and seconded** by acclamation to reappoint Breen as Chair; Melby as Secretary; and Tupa as Treasurer. (Koponen/Barth/unanimous) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Massen (y); Breen (y)]

Other:

Request for Extension of Provisional Permit – Aaron Monson requested an extension as he was unable to take the exam due to the COVID-19 Pandemic. It was **moved and seconded** to grant an extension of the provisional permit to December 31, 2020 due to the COVID-19 Pandemic. (Tupa/Melby/unanimous) [Roll call: Tupa (y); Melby (y); Koponen (y); Sivak (y); Barth (y); Massen (y); Breen (y)]

Next Meeting Date:

October 13, 2020 10:00 AM By remote means.

Adjourn:

Meeting adjourned at 11:56 AM.

Respectfully submitted,

Jim Breen, Board Chair

Sherry Melby, Board Secretary

Licenses issued 4/1/2020 through 6/30/2020:

	Last Name	First Name	Category
1.	Nelson	Peggy	Clinical Laboratory Scientist/Medical Technologist
2.	Lien	Debra	Clinical Laboratory Scientist/Medical Technologist
3.	Porter	Erin	Clinical Laboratory Scientist/Medical Technologist
4.	Quilici	Kristine	Clinical Laboratory Scientist/Medical Technologist
5.	Sletten	Sarah	Clinical Laboratory Technician/Medical Laboratory Technician
6.	Weber	Brook	Clinical Laboratory Scientist/Medical Technologist
7.	Haugen	Kasey	Clinical Laboratory Scientist/Medical Technologist
8.	Breeser	Jordan	Clinical Laboratory Scientist/Medical Technologist
9.	Volk	Allen	Clinical Laboratory Scientist/Medical Technologist
10.	Cole	Joshua	Clinical Laboratory Scientist/Medical Technologist
11.	Rondeau	Jacob	Clinical Laboratory Scientist/Medical Technologist
12.	Chavez	Mariana	Clinical Laboratory Scientist/Medical Technologist
13.	Schumacher	Kirsten	Clinical Laboratory Scientist/Medical Technologist
14.	Decker	Alexander	Clinical Laboratory Scientist/Medical Technologist
15.	Holleman	Jacob	Clinical Laboratory Technician/Medical Laboratory Technician
16.	Gross	Riley	Clinical Laboratory Technician/Medical Laboratory Technician
17.	Tandingan	Aldrin	Clinical Laboratory Scientist/Medical Technologist
18.	Tapiculin	Jamaica	Clinical Laboratory Scientist/Medical Technologist
19.	Malapitan	Jovelyn	Clinical Laboratory Scientist/Medical Technologist
20.	Klugh	Angela	Clinical Laboratory Scientist/Medical Technologist
21.	Guerrero	Michelle Grace	Clinical Laboratory Scientist/Medical Technologist
22.	Palmaira	May Argenica	Clinical Laboratory Scientist/Medical Technologist
23.	Sheeran	Crystal	Clinical Laboratory Technician/Medical Laboratory Technician
24.	Hashi	Noor	Clinical Laboratory Scientist/Medical Technologist
25.	Halle	Christine	Clinical Laboratory Scientist/Medical Technologist
26.	San Jose III	Antonio	Clinical Laboratory Scientist/Medical Technologist
27.	Duncan	Matthew	Clinical Laboratory Scientist/Medical Technologist
28.	Adham	Moatez	Clinical Laboratory Scientist/Medical Technologist
29.	Januszewski	Maisie	Clinical Laboratory Scientist/Medical Technologist

Provisional Permits issued 4/1/2020 through 6/30/2020:

Sha Basnet	Tessa Duben
Margel Therese Pria	Nicole Cielinski
Sarah Burns	Megan Bryn
Tory Anderson	Ethan Phommasy
Kaitlyn See	Celeste Novak
Meghan Hintz	Alaina Monson
Katelyn Fastnacht	Christian Sims
Elizabeth Ellens	Ryan Colgan
Dawn Swartz	Amanda Leintz
Paige Bickett	Sydney Drennan
Lady Marielle Villarin	Hunter Duttenhefer
Gina Turner	Rachel Knutson
Peter Tran	Matthew Dale
John Hodge	Cody Wren
Sullivan Busch	Chaz Monette
Rachael Davis	Stefani Wauzynski