

ND BOARD OF CLINICAL LABORATORY PRACTICE
July 13, 2021
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

Call to Order: The Board Chair, Jim Breen, called the meeting to order at 10:00 AM. The Board met by remote means due to COVID-19 Pandemic.

Present: Board Members: Jim Breen- Chair; Sherry Melby – Secretary; Tom Tupa; Dwight Barth; Dr. Mark Koponen; Daniel Sivak; Christie Massen.
Others: Nikki Owings, Board Office; Dave Schaibley, Legal Counsel.

Minutes: It was **moved and seconded** to approve the minutes from April 6, 2021 and May 24, 2021. (Tupa/Koponen/unanimous) [Roll call: Tupa (y); Melby (y); Barth (y); Koponen (y); Sivak (y); Massen (y); Breen (y)]

Financial Report: The year-end report was for the budget cycle ending June 30, 2021. The cycle ended with a net loss due to less license renewals than budgeted and on-line licensing software work.

It was **moved and seconded** to approve the report as presented.
(Barth/Massen/unanimous) [Roll call: Tupa (y); Melby (y); Barth (y); Koponen (y); Sivak (y); Massen (y); Breen (y)]

Proposed 2021-2023 Budget:
It was **moved and seconded** to adopt the budget as presented.
(Tupa/Koponen/unanimous) [Roll call: Tupa (y); Melby (y); Barth (y); Koponen (y); Sivak (y); Massen (y); Breen (y)]

Concern Regarding ND Department of Health Microbiology Lab:
To date, no response to Board inquiry has been received from the concerned party. The Board administratively closed the issue.

Statute Review: The Board will work on drafting changes if amendments to the law are proposed by another party next session.

Request for Exemption of Test/Method:
Total Protein by digital refractometer - It was **moved and seconded** to deny the request as this test/method is not waived by the FDA. (Massen/Sivak/unanimous) [Roll call: Tupa (y); Melby (y); Barth (y); Koponen (y); Sivak (y); Massen (y); Breen (y)]

Administrative Rules Amendments:
The Board will notify all licensees and stakeholders of proposed amendments and offer an August 2, 2021 deadline for responses. The Board will then hold a special meeting on August 9, 2021 to discuss any responses received and finalize the draft amendments in order to begin the rulemaking process.

Application for MLT Initial Licensure:

Arthilia Sylve – It was **moved and seconded** to accept the proof of education and grant licensure. (Barth/Tupa/unanimous) [Roll call: Tupa (y); Melby (y); Barth (y); Koponen (y); Sivak (y); Massen (y); Breen (y)]

Linda Gordon Kjar – The Board will request she submit a copy of the disposition mentioned in her application and review it at the August 9, 2021 special meeting.

Review of Licenses/Provisional Permits Issued 4/1/2021 to 6/30/2021:

It was **moved and seconded** to ratify the licenses and provisional permits issued. (Tupa/Barth/unanimous) [Roll call: Tupa (y); Melby (y); Barth (y); Koponen (y); Sivak (y); Massen (y); Breen (y)]

Board Appointments/Election of Officers:

It was **moved and seconded** to re-appoint Breen as Chair, Melby as Secretary, and Tupa as Treasurer. (Barth/Massen/unanimous) [Roll call: Tupa (y); Melby (y); Barth (y); Koponen (y); Sivak (y); Massen (y); Breen (y)]

Next Meeting Dates:

August 9, 2021-Special meeting	10:00 AM	By remote means.
October 12, 2021-Regular meeting	10:00 AM	By remote means.

Adjourn:

Meeting adjourned at 11:22 AM.

Respectfully submitted,

Jim Breen, Board Chair

Sherry Melby, Board Secretary

Licenses issued 1/1/2021 through 3/31/2021:

	Last Name	First Name	Category
1.	East	Shirlee	Clinical Laboratory Technician/Medical Laboratory Technician
2.	Hernandez	Michael	Clinical Laboratory Scientist/Medical Technologist
3.	Morrell	Kristal	Clinical Laboratory Scientist/Medical Technologist
4.	VanHovel	Annette	Clinical Laboratory Technician/Medical Laboratory Technician
5.	Muhumed	Mohamed	Clinical Laboratory Technician/Medical Laboratory Technician
6.	Wilson	Kaitlyn	Clinical Laboratory Scientist/Medical Technologist
7.	Brandon	Margel Therese	Clinical Laboratory Scientist/Medical Technologist
8.	Cielinski	Nicole	Clinical Laboratory Scientist/Medical Technologist
9.	Bryn	Megan	Clinical Laboratory Scientist/Medical Technologist
10.	Mohr	Amanda	Clinical Laboratory Scientist/Medical Technologist
11.	Krone	Kylie	Clinical Laboratory Scientist/Medical Technologist
12.	Bouta	Elizabeth	Clinical Laboratory Technician/Medical Laboratory Technician
13.	Mavugba	Christine Joy	Clinical Laboratory Scientist/Medical Technologist
14.	Lavarias	John Edmund	Clinical Laboratory Scientist/Medical Technologist
15.	Spitzer	Jewel	Clinical Laboratory Technician/Medical Laboratory Technician
16.	Amin	Dadir	Clinical Laboratory Technician/Medical Laboratory Technician
17.	Carmona	Alzandra Mae	Clinical Laboratory Scientist/Medical Technologist
18.	Pederson	Ross	Clinical Laboratory Scientist/Medical Technologist
19.	Halvorson	Jean	Clinical Laboratory Scientist/Medical Technologist
20.	Weber	Hunter	Clinical Laboratory Technician/Medical Laboratory Technician
21.	Franke	Alexandra	Clinical Laboratory Scientist/Medical Technologist
22.	Sandigan	Marian Lizbeth	Clinical Laboratory Scientist/Medical Technologist
23.	Norby	Taylor	Clinical Laboratory Scientist/Medical Technologist
24.	Widman	BreeAnn	Clinical Laboratory Scientist/Medical Technologist
25.	Souser	Marcia	Clinical Laboratory Scientist/Medical Technologist

Provisional Permits issued 1/1/2021 through 3/31/2021:

Marissa Larson
Bailey Lunday