

ND BOARD OF CLINICAL LABORATORY PRACTICE
July 18, 2023
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

Call to Order: The Board Chair, Jim Breen, called the meeting to order at 1:00 PM. The Board met by remote means.

Present: Board Members: Jim Breen- Chair; Sherry Melby – Secretary; Tom Tupa; Dr. Mark Koponen; Dwight Barth; Daniel Sivak; Christie Massen.
Others: Nikki Owings, Board Office; Matt Menge, Legal Counsel.

Minutes: It was **moved and seconded** to approve the minutes from April 11, 2023, May 15, 2023, and June 7, 2023. (Tupa/Barth/unanimous) [Roll call: Koponen(y); Tupa (y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)]

Financial Report: **Financial Report** – End of budget report was presented.

It was **moved and seconded** to approve the report as presented.
(Breen/Koponen/unanimous) [Roll call: Koponen(y); Tupa (y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)]

Amend 2021-2023 Budget:
Board discussed and no action was taken.

Proposed 2023-2025 Budget:
It was **moved and seconded** to approve the as presented. (Breen/Massen/unanimous)
[Roll call: Koponen(y); Tupa (y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)]

{Tupa absent}

Complaint #2023-01:
Board Office was authorized to send a letter to Altru inquiring about how they changed their policies and procedures, so such an incident dose not occur in the future.

It was **moved and seconded** to authorize legal counsel to draft a disciplinary action settlement agreement for the Board to review at a special meeting soon.
(Massen/Sivak/carried) [Roll call: Koponen(y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)] [Tupa absent]

Board will consider adopting a code of ethics at the next quarterly meeting.

Board will consider creating a policy and procedure manual. Legal Counsel will provide a sample manual for Board to consider.

Licensee List Request from UND MLS Department:
It was **moved and seconded** to release information as requested.
(Massen/Koponen/carried) [Roll call: Koponen(y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)] [Tupa absent]

Continuing Education Approval Request for Death Investigation Certificate:

It was **moved and seconded** to accept all hours for the continuing education requirement. (Breen/Massen/carried) [Roll call: Koponen(y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)] [Tupa absent]

Discussion on Adding Molecular Biology to List of Specialty Areas for Specialist License:

Board will continue to discuss.

Application for Reciprocity MLT License:

T. Liebig – It was **moved and seconded** to approve pending completion of the application. (Breen/Koponen/carried) [Roll call: Koponen(y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)] [Tupa absent]

Application for Initial MT License:

E. Leon – It was **moved and seconded** to approve pending completion of the application. (Koponen/Massen/carried) [Roll call: Koponen(y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)] [Tupa absent]

Review of Licenses/Provisional Permits Issued 4/1/2023 to 6/30/2023 (see list below):

It was **moved and seconded** to ratify the licenses and provisional permits issued. (Breen/Barth/carried) [Roll call: Koponen(y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)] [Tupa absent]

Election of Officers:

It was **moved and seconded** to appoint Breen as Chair; Sivak as Secretary; Tupa as Treasurer. (Melby/Barth/carried) [Roll call: Koponen(y); Massen (y); Barth (y); Melby (y); Sivak (y); Breen (y)] [Tupa absent]

Other:

Nothing to note.

Next Meeting Date:

October 10, 2023-Regular meeting

1:00 PM

By remote means.

Adjourn:

Meeting adjourned at 2:31 PM.

Respectfully submitted,

Jim Breen, Board Chair

Sherry Melby, Board Secretary

Licenses issued 4/1/2023 through 6/30/2023:

April Roxette Jozsha	Achurra	Clinical Laboratory Scientist/Medical Technologist
Ekpan	Amon	Clinical Laboratory Scientist/Medical Technologist
Janley Jude	Ano	Clinical Laboratory Scientist/Medical Technologist
NaTya	Arndt	Clinical Laboratory Scientist/Medical Technologist
Esra Grace	Artieda	Clinical Laboratory Scientist/Medical Technologist
Megan	Belmore	Clinical Laboratory Technician/Medical Laboratory Technician

Nicole	Bodicky	Clinical Laboratory Technician/Medical Laboratory Technician
Thomasito	Casio	Clinical Laboratory Scientist/Medical Technologist
Glare	Clark	Clinical Laboratory Scientist/Medical Technologist
Kristel	Cornito	Clinical Laboratory Scientist/Medical Technologist
Yvonne	Coursen	Clinical Laboratory Technician/Medical Laboratory Technician
Jeffery	Crane	Clinical Laboratory Scientist/Medical Technologist
Jelah Marie	De Vera	Clinical Laboratory Scientist/Medical Technologist
Jaze	Derr	Clinical Laboratory Technician/Medical Laboratory Technician
Alysa	Erhardt	Clinical Laboratory Scientist/Medical Technologist
Abdirisak	Farah	Clinical Laboratory Technician/Medical Laboratory Technician
Oluwadamilade	Femi-Jegede	Clinical Laboratory Scientist/Medical Technologist
Roobsan	Garbi	Clinical Laboratory Scientist/Medical Technologist
Kara	Gronli	Clinical Laboratory Technician/Medical Laboratory Technician
Meghan	Gustafson	Clinical Laboratory Scientist/Medical Technologist
Michael	Hanson	Clinical Laboratory Scientist/Medical Technologist
Janee	Harris	Clinical Laboratory Scientist/Medical Technologist
Bailey	Lunday	Clinical Laboratory Scientist/Medical Technologist
Nicole	McDonough	Clinical Laboratory Technician/Medical Laboratory Technician
Denise	Mursu	Clinical Laboratory Scientist/Medical Technologist
Samantha	Muth	Clinical Laboratory Scientist/Medical Technologist
Tresvonte	Nelums	Clinical Laboratory Technician/Medical Laboratory Technician
Karson	O'Keefe	Specialist
Rhyss	Oquendo	Clinical Laboratory Scientist/Medical Technologist
Susan	Runyan	Clinical Laboratory Scientist/Medical Technologist
Jadynn	Semling	Clinical Laboratory Scientist/Medical Technologist
Britney	Seufer	Clinical Laboratory Technician/Medical Laboratory Technician
Kathleen	Smith	Clinical Laboratory Scientist/Medical Technologist
Alissa	Volk	Clinical Laboratory Scientist/Medical Technologist

Provisional Permits issued 4/1/2023 through 6/30/2023:

Brody	Aberle	Jocelyn	Quarstad
Samuel	Buresh	Brady	Roemmich
Adam	Byron	Kambri	Schaner
Hannah	Gordon	Kate	Schmidt
Rachel	Kokett	Tracy	Shervheim
Cassidie	Luther	Ethan	Verduzco
Sofia	Lutz	Andrew	Wood
Paige	Nelson		
Jacob	O'Toole		
Caylee	Osborne		
Daud	Osman		