

ND BOARD OF CLINICAL LABORATORY PRACTICE
October 10, 2023
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

Call to Order: The Board Chair, Jim Breen, called the meeting to order at 1:00 PM. The Board met by remote means.

Present: Board Members: Jim Breen- Chair; Sherry Melby; Tom Tupa; Dwight Barth; Christie Massen.
Others: Nikki Owings, Board Office; Matt Menge, Legal Counsel.

Absent: Dr. Mark Koponen; Daniel Sivak.

Minutes: It was **moved and seconded** to approve the minutes from July 18, 2023, August 14, 2023, and September 8, 2023. (Tupa/Barth/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (unable to vote due to poor phone connection); Breen (y)] [Koponen and Sivak absent]

Financial Report: **Financial Report** – Report is for two months into new 2-year budget cycle. Nothing of note at this point.

It was **moved and seconded** to approve the report as presented. (Tupa/Massen/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (unable to vote due to poor phone connection); Breen (y)] [Koponen and Sivak absent]

Disciplinary Action Update for T. Hintz:

The settlement agreement has been forwarded to Hintz; waiting for a response. If no response in next two weeks, Board will hold a special meeting to address the situation.

Discussion on Adding Molecular Biology to List of Specialty Areas for Specialist License:

The Board will discuss this as a possible Administrative Rules change at the next meeting.

Creation of Code of Ethics:

Breen presented a draft Scope of Practice and Code of Ethics. He will amend draft and Board will discuss adding to the Administrative Rules at next meeting.

Creation of Policy and Procedure Manual:

Massen will work on a draft which will list the general obligations and responsibilities of the Board as a whole and the members. The Board will review at the next meeting.

Concern of Potential Practice Without a License/Provisional Permit:

The Board will request the contact information of the individual in question from the complainant. A response from the individual in questions will then be sought.

Printing of License Certificates:

It was **moved and seconded** to the Board will only provide electronic copies of licenses through its website for future license renewals and initial licenses.

(Massen/Melby/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (y); Breen (y)] [Koponen and Sivak absent]

It was **moved and seconded** to send paper and electronic license renewal notices for the 2024 license renewal. (Breen/Massen/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (y); Breen (y)] [Koponen and Sivak absent]

Review of Licenses/Provisional Permits Issued 7/1/2023 to 9/30/2023 (see list below):

It was **moved and seconded** to ratify the licenses and provisional permits issued.

(Breen/Barth/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (y); Breen (y)] [Koponen and Sivak absent]

Other:

Sivak's Position on Board – He may continue serving as he will maintain his North Dakota residency.

Request for Exemption of Test/Method from Current Licensure for

Abbott ID Now - It was **moved and seconded** to deny the requests due to concerns of pre-analytic cross contamination for these molecular tests. (Massen/Melby/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (y); Breen (y)] [Koponen and Sivak absent]

2024 Meeting Dates:

January 9, 2024-Regular meeting	1:00 PM	Virtual;
April 9, 2024-Regular meeting	1:00 PM	In-person/virtual;
July 9, 2024-Regular meeting	1:00 PM	Virtual;
October 8, 2024-Regular meeting	1:00 PM	In-person/virtual.

Adjourn:

Meeting adjourned at 3:00 PM.

Respectfully submitted,

Jim Breen, Board Chair

Daniel Sivak, Board Secretary

Licenses issued 7/1/2023 through 9/30/2023:

Crissa Erika	Anizarido	Clinical Laboratory Scientist/Medical Technologist
Liana Claudine	Bachar	Clinical Laboratory Scientist/Medical Technologist
Julie	Banting	Clinical Laboratory Scientist/Medical Technologist
Ma. Ellen Mayola	Bascones	Clinical Laboratory Scientist/Medical Technologist
Ma. Angelica	Batoon	Clinical Laboratory Scientist/Medical Technologist
Dawn	Battles	Clinical Laboratory Technician/Medical Laboratory Technician
Lori	Berg Pritchett	Clinical Laboratory Scientist/Medical Technologist
Mavil	Bermoy	Clinical Laboratory Scientist/Medical Technologist
Adam	Byron	Clinical Laboratory Scientist/Medical Technologist
Josie	Cervantes	Clinical Laboratory Technician/Medical Laboratory Technician
Mandy	Cook	Clinical Laboratory Scientist/Medical Technologist
Levi Cate	Corilla	Clinical Laboratory Scientist/Medical Technologist
Bettina	De Ramos	Clinical Laboratory Scientist/Medical Technologist
Tami	Dorman	Clinical Laboratory Technician/Medical Laboratory Technician
Jennifer	Erlanson	Clinical Laboratory Technician/Medical Laboratory Technician
Gene Merco	Esquilon	Clinical Laboratory Scientist/Medical Technologist
Mariam	Fenter	Clinical Laboratory Scientist/Medical Technologist
Mark Kenneth	Gascon	Clinical Laboratory Scientist/Medical Technologist
Jessica	Hernandez	Clinical Laboratory Scientist/Medical Technologist
Susan	Hilborn	Clinical Laboratory Technician/Medical Laboratory Technician
Iroghama	Isaiah	Clinical Laboratory Scientist/Medical Technologist
Yna	Jasmann	Clinical Laboratory Technician/Medical Laboratory Technician
Rachel	Kokett	Clinical Laboratory Scientist/Medical Technologist
Timothy	Liebig	Clinical Laboratory Technician/Medical Laboratory Technician
Kaitlin	Lynch	Clinical Laboratory Technician/Medical Laboratory Technician
Christina	Mathiasen	Clinical Laboratory Technician/Medical Laboratory Technician
Gavin	McGarvie	Clinical Laboratory Scientist/Medical Technologist
Holly	Mitzel	Clinical Laboratory Scientist/Medical Technologist
Mohamed	Muhumed	Clinical Laboratory Technician/Medical Laboratory Technician
Abdusemed	Muktar	Clinical Laboratory Scientist/Medical Technologist
Mae Joy	Patalinghug	Clinical Laboratory Scientist/Medical Technologist
Rachel	Reed	Clinical Laboratory Technician/Medical Laboratory Technician
Noreli Mae	Salvanera	Clinical Laboratory Scientist/Medical Technologist
Amador John Karl	Tuliao	Clinical Laboratory Scientist/Medical Technologist
Ethan	Verduzco	Clinical Laboratory Scientist/Medical Technologist
Raygen	Yantis	Clinical Laboratory Scientist/Medical Technologist
Tina	York	Clinical Laboratory Technician/Medical Laboratory Technician

Provisional Permits issued 7/1/2023 through 9/30/2023:

Marissa Glaske
Celeste Novak
Hannah Sorensen
Hannah Stewart