

ND BOARD OF CLINICAL LABORATORY PRACTICE
October 10, 2023
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

Call to Order: The Board Chair, Jim Breen, called the meeting to order at 1:00 PM. The Board met by remote means.

Present: Board Members: Jim Breen- Chair; Sherry Melby; Tom Tupa; Dwight Barth; Christie Massen.
Others: Nikki Owings, Board Office; Matt Menge, Legal Counsel.

Absent: Dr. Mark Koponen; Daniel Sivak.

Minutes: It was **moved and seconded** to approve the minutes from July 18, 2023, August 14, 2023, and September 8, 2023. (Tupa/Barth/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (unable to vote due to poor phone connection); Breen (y)] [Koponen and Sivak absent]

Financial Report: **Financial Report** – Report is for two months into new 2-year budget cycle. Nothing of note at this point.

It was **moved and seconded** to approve the report as presented. (Tupa/Massen/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (unable to vote due to poor phone connection); Breen (y)] [Koponen and Sivak absent]

Disciplinary Action Update for T. Hintz:

The settlement agreement has been forwarded to Hintz; waiting for a response. If no response in next two weeks, Board will hold a special meeting to address the situation.

Discussion on Adding Molecular Biology to List of Specialty Areas for Specialist License:

The Board will discuss this as a possible Administrative Rules change at the next meeting.

Creation of Code of Ethics:

Breen presented a draft Scope of Practice and Code of Ethics. He will amend draft and Board will discuss adding to the Administrative Rules at next meeting.

Creation of Policy and Procedure Manual:

Massen will work on a draft which will list the general obligations and responsibilities of the Board as a whole and the members. The Board will review at the next meeting.

Concern of Potential Practice Without a License/Provisional Permit:

The Board will request the contact information of the individual in question from the complainant. A response from the individual in questions will then be sought.

Printing of License Certificates:

It was **moved and seconded** to the Board will only provide electronic copies of licenses through its website for future license renewals and initial licenses.

(Massen/Melby/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (y); Breen (y)] [Koponen and Sivak absent]

It was **moved and seconded** to send paper and electronic license renewal notices for the 2024 license renewal. (Breen/Massen/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (y); Breen (y)] [Koponen and Sivak absent]

Review of Licenses/Provisional Permits Issued 7/1/2023 to 9/30/2023 (see list below):

It was **moved and seconded** to ratify the licenses and provisional permits issued.

(Breen/Barth/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (y); Breen (y)] [Koponen and Sivak absent]

Other:

Sivak's Position on Board – He may continue serving as he will maintain his North Dakota residency.

Request for Exemption of Test/Method from Current Licensure for

Abbott ID Now - It was **moved and seconded** to deny the requests due to concerns of pre-analytic cross contamination for these molecular tests. (Massen/Melby/carried) [Roll call: Tupa (y); Massen (y); Barth (y); Melby (y); Breen (y)] [Koponen and Sivak absent]

2024 Meeting Dates:

| | | |
|---------------------------------|---------|--------------------|
| January 9, 2024-Regular meeting | 1:00 PM | Virtual; |
| April 9, 2024-Regular meeting | 1:00 PM | In-person/virtual; |
| July 9, 2024-Regular meeting | 1:00 PM | Virtual; |
| October 8, 2024-Regular meeting | 1:00 PM | In-person/virtual. |

Adjourn:

Meeting adjourned at 3:00 PM.

Respectfully submitted,

Jim Breen, Board Chair

Daniel Sivak, Board Secretary

Licenses issued 7/1/2023 through 9/30/2023:

| | | |
|------------------|----------------|--|
| Crissa Erika | Anizardo | Clinical Laboratory Scientist/Medical Technologist |
| Liana Claudine | Bachar | Clinical Laboratory Scientist/Medical Technologist |
| Julie | Banting | Clinical Laboratory Scientist/Medical Technologist |
| Ma. Ellen Mayola | Bascones | Clinical Laboratory Scientist/Medical Technologist |
| Ma. Angelica | Batoon | Clinical Laboratory Scientist/Medical Technologist |
| Dawn | Battles | Clinical Laboratory Technician/Medical Laboratory Technician |
| Lori | Berg Pritchett | Clinical Laboratory Scientist/Medical Technologist |
| Mavil | Bermoy | Clinical Laboratory Scientist/Medical Technologist |
| Adam | Byron | Clinical Laboratory Scientist/Medical Technologist |
| Josie | Cervantes | Clinical Laboratory Technician/Medical Laboratory Technician |
| Mandy | Cook | Clinical Laboratory Scientist/Medical Technologist |
| Levi Cate | Corilla | Clinical Laboratory Scientist/Medical Technologist |
| Bettina | De Ramos | Clinical Laboratory Scientist/Medical Technologist |
| Tami | Dorman | Clinical Laboratory Technician/Medical Laboratory Technician |
| Jennifer | Erlanson | Clinical Laboratory Technician/Medical Laboratory Technician |
| Gene Merco | Esquilon | Clinical Laboratory Scientist/Medical Technologist |
| Mariam | Fenter | Clinical Laboratory Scientist/Medical Technologist |
| Mark Kenneth | Gascon | Clinical Laboratory Scientist/Medical Technologist |
| Jessica | Hernandez | Clinical Laboratory Scientist/Medical Technologist |
| Susan | Hilborn | Clinical Laboratory Technician/Medical Laboratory Technician |
| Iroghama | Isaiah | Clinical Laboratory Scientist/Medical Technologist |
| Yna | Jasmann | Clinical Laboratory Technician/Medical Laboratory Technician |
| Rachel | Kokett | Clinical Laboratory Scientist/Medical Technologist |
| Timothy | Liebig | Clinical Laboratory Technician/Medical Laboratory Technician |
| Kaitlin | Lynch | Clinical Laboratory Technician/Medical Laboratory Technician |
| Christina | Mathiasen | Clinical Laboratory Technician/Medical Laboratory Technician |
| Gavin | McGarvie | Clinical Laboratory Scientist/Medical Technologist |
| Holly | Mitzel | Clinical Laboratory Scientist/Medical Technologist |
| Mohamed | Muhumed | Clinical Laboratory Technician/Medical Laboratory Technician |
| Abdusemed | Muktar | Clinical Laboratory Scientist/Medical Technologist |
| Mae Joy | Patalinghug | Clinical Laboratory Scientist/Medical Technologist |
| Rachel | Reed | Clinical Laboratory Technician/Medical Laboratory Technician |
| Noreli Mae | Salvanera | Clinical Laboratory Scientist/Medical Technologist |
| Amador John Karl | Tuliao | Clinical Laboratory Scientist/Medical Technologist |
| Ethan | Verduzco | Clinical Laboratory Scientist/Medical Technologist |
| Raygen | Yantis | Clinical Laboratory Scientist/Medical Technologist |
| Tina | York | Clinical Laboratory Technician/Medical Laboratory Technician |

Provisional Permits issued 7/1/2023 through 9/30/2023:

Marissa Glaske
 Celeste Novak
 Hannah Sorensen
 Hannah Stewart