

ND BOARD OF CLINICAL LABORATORY PRACTICE
November 3, 2023
Special Meeting
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

Call to Order: The Board Chair, Jim Breen, called the special meeting to order at 1:00 PM. The Board met by remote means.

Present: Board Members: Jim Breen- Chair; Dwight Barth; Daniel Sivak; Christie Massen; Tom Tupa; Dr. Mark Koponen.
Others: Nikki Owings, Board Office; Matt Menge, Legal Counsel.

Absent: Sherry Melby.

Disciplinary Action Update for T. Hintz:

A signed settlement agreement was received. Owings will email her to remind her to update her employment status at least quarterly as per the signed agreement.

Concern of Potential Practice Without a License/Provisional Permit:

The Board will request Pratt clarify his claim that he is working as a student in pursuit of a degree under NDCC 43-48-03 Exemptions.

Application for 2nd Extension of Provisional Permit for Marah Wittenburg:

It was **moved and seconded** to deny the request for a second extension as the Board cannot extend an expired provisional permit. (Massen/Tupa/carried) [Barth (y); Sivak (y); Massen (y); Tupa (y); Koponen (y); Breen (y)] [Melby absent]

The Board will send a letter/e-mail to Wittenburg explaining why her request was denied, and if she wishes to apply for a new provisional permit, she must include an explanation of why she let her previous one lapse, why she did not notify the Board of her unlicensed practice after her provisional permit expired, and if she has a date set to take the exam.

Application for Initial MT Licensure for Kate White:

It was **moved and seconded** to grant MT licensure. (Massen/Koponen/carried) [Barth (y); Sivak (y); Massen (y); Tupa (y); Koponen (y); Breen (y)] [Melby absent]

Adjourn: Meeting adjourned at 1:48 PM.

Respectfully submitted,

Jim Breen, Board Chair

Daniel Sivak, Board Secretary