

**ND BOARD OF CLINICAL LABORATORY PRACTICE**  
**April 9, 2024**  
**NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**  
**Minutes**

**Call to Order:** The Board Chair, Jim Breen, called the meeting to order at 1:00 PM. The Board met in person and by remote means.

**Present:** Board Members: Jim Breen- Chair; Sherry Melby; Tom Tupa; Dwight Barth; Dr. Mark Koponen; Daniel Sivak; Christie Massen.  
Others: Nikki Owings, Board Office; Matt Menge, Legal Counsel; Nathan Svihovec, Labor Commissioner; Carolyn Laird, Labor Commissioner Office.

**Minutes:** It was **moved and seconded** to approve the minutes from January 2, 2024, February 5, 2024, and March 20, 2024. (Breen/Tupa/unanimous) [Roll call: Tupa (y); Sivak (y); Barth (y); Melby (y); Koponen (y); Massen (y); Breen (y)]

**Financial Report:** **Financial Report** – Report is for eight months into 2-year budget cycle. Nothing of note at this point.

It was **moved and seconded** to approve the report as presented.  
(Breen/Barth/unanimous) [Roll call: Tupa (y); Sivak (y); Barth (y); Melby (y); Koponen (y); Massen (y); Breen (y)]

**Disciplinary Action Update for T. Hintz:**

The Board will ask her to update her employment status and remind her she is required to submit quarterly updates until October 2024.

{Massen absent}

**Administrative Rules Amendments:**

**Addition of Molecular Biology to list of specialty areas for Specialist License -96-02-02-02(3)**  
– Board approved draft wording as presented.

**Addition of scope of practice** – Board approved draft wording as presented.

**Addition of code of ethics** – Board will reference the version of ASCP Code of Ethics in rules.

**Amend national certifying exam – 96-02-02-01(4)** – Tabled for discussion with Massen.

**Amend language regarding provisional permit/provisional license.** – This will be a change to the law. Board will wait to see if legislation is proposed; if so, it will propose amendment.

Board plans to have final draft and public hearing completed so rules can be submitted to Legislative Council by August 1, 2024.

**Policy and Procedure Manual Draft Review:**

Tabled to next meeting.

**Audit of Financial Statements:**

Tabled to July meeting.

**Request for Exemption of Test/Method From Current Licensure:****Xpert Xpress CoV-2/Flu/RSV plus****Xpert Xpress Strep A****Xpert Xpress Flu****Xpert Xpress CoV-2**

It was **moved and seconded** to deny exemption of the above listed tests/methods as the Board has concerns regarding pre-analytic cross contamination and the aseptic techniques non-licensed personnel would use for the molecular testing involved.

(Breen/Melby/carried) [Roll call: Tupa (y); Sivak (y); Barth (y); Melby (y); Koponen (y); Breen (y)] [Massen absent]

**Application for MT License by Reciprocity from Florida for Lilette Angelyn Baker:**

The Board has concerns about Florida's law and requirements for licensure. Board office will try to contact her again to recommend she apply for the initial license.

**Application for Initial MLT License for Alexandra Clayton:**

It was **moved and seconded** to approve licensure pending receipt of all required application information. (Breen/Barth/carried) [Roll call: Tupa (y); Sivak (y); Barth (y); Melby (y); Koponen (y); Breen (y)] [Massen absent]

**Review of Licenses/Provisional Permits Issued 12/20/2023 to 3/31/2024 (see list below):**

It was **moved and seconded** to ratify the licenses and provisional permits issued.

(Breen/Tupa/carried) [Roll call: Tupa (y); Sivak (y); Barth (y); Melby (y); Koponen (y); Breen (y)] [Massen absent]

**Other:**

**MLT Board Position** – Melby will resign from her position at the end of her current term which is June 30, 2024.

**Next Meeting Date:**

July 9, 2024-Regular meeting

1:00 PM

Virtual.

**Adjourn:**

Meeting adjourned at 3:30 PM.

Respectfully submitted,

Jim Breen, Board Chair

Daniel Sivak, Board Secretary

**Licenses issued 12/20/2023 through 3/31/2024:**

Raphael	Aghaluke	Clinical Laboratory Technician/Medical Laboratory Technician
Angela	Ayon Jaime	Clinical Laboratory Technician/Medical Laboratory Technician
George Jr.	Battad	Clinical Laboratory Scientist/Medical Technologist
Haylie	Bishop	Clinical Laboratory Technician/Medical Laboratory Technician
Jerry	Byrd	Clinical Laboratory Scientist/Medical Technologist
David	Cease	Clinical Laboratory Scientist/Medical Technologist
Euline Daphny	Cruz	Clinical Laboratory Scientist/Medical Technologist
Ross	Dent	Clinical Laboratory Scientist/Medical Technologist
Alexis	Fisher	Clinical Laboratory Scientist/Medical Technologist
Amel Myrnel	Gicana	Clinical Laboratory Scientist/Medical Technologist
Neil	Gonzalez	Clinical Laboratory Technician/Medical Laboratory Technician
Hannah	Gordon	Clinical Laboratory Scientist/Medical Technologist
Cameron	Harper	Clinical Laboratory Scientist/Medical Technologist
Caroline	Holt	Clinical Laboratory Scientist/Medical Technologist
Jordan	Hope	Clinical Laboratory Scientist/Medical Technologist
Ryan	Hopkins	Clinical Laboratory Technician/Medical Laboratory Technician
Haylea	Kern	Clinical Laboratory Scientist/Medical Technologist
Pablo	Martinez	Clinical Laboratory Technician/Medical Laboratory Technician
Cyla	McMechan	Clinical Laboratory Technician/Medical Laboratory Technician
Brian	Mitro	Clinical Laboratory Technician/Medical Laboratory Technician
Aaron	Monson	Specialist
Abdisalan	Osobow	Clinical Laboratory Scientist/Medical Technologist
Abegail	Pacana	Clinical Laboratory Scientist/Medical Technologist
Melba Cynthia	Ramos	Clinical Laboratory Scientist/Medical Technologist
Leann	Roach	Clinical Laboratory Scientist/Medical Technologist
Tairel	Rowley	Clinical Laboratory Scientist/Medical Technologist
Ronah	Sartaguda	Clinical Laboratory Scientist/Medical Technologist
Kate	Schmidt	Clinical Laboratory Scientist/Medical Technologist
Tracy	Shervheim	Clinical Laboratory Technician/Medical Laboratory Technician
Rachael	Smith	Clinical Laboratory Technician/Medical Laboratory Technician
Mohamed	Warsame	Clinical Laboratory Scientist/Medical Technologist
Olivia	Waswick	Clinical Laboratory Scientist/Medical Technologist
Lisa	Watercott	Clinical Laboratory Technician/Medical Laboratory Technician
Andrew	Wood	Clinical Laboratory Scientist/Medical Technologist

**Provisional Permits issued 12/20/2023 through 3/31/2024:**

Evan Freeman	Matthew Ingalls
Richard Mamgbi	Rachel Marschner
Benjamin Pratt	Michelle Tarasen
Samantha Urbanec	