

**ND BOARD OF CLINICAL LABORATORY PRACTICE**  
**July 16, 2024**  
**NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**  
**Minutes**

**Call to Order:** The Board Chair, Jim Breen, called the meeting to order at 10:00 AM. The Board met by remote means.

**Present:** Board Members: Jim Breen- Chair; Dr. Mark Koponen; Daniel Sivak; Keri Schumacher.  
Others: Nikki Owings, Board Office; Matt Menge, Legal Counsel; Amanda Buettner, Essentia Health.

**Absent:** Tom Tupa; Dwight Barth; Christie Massen.

**Introduction of New Board Member:**

Keri Schumacher of Bismarck is the new MLT member.

**Minutes:**

It was **moved and seconded** to approve the minutes from April 9, 2024; June 4, 2024; and June 19, 2024. (Breen/Koponen/carried) [Roll call: Koponen (y); Sivak (y); Schumacher (y); Breen (y)] [Tupa; Barth; Massen absent]

**Financial Report:**

**Financial Report** – Report is for twelve months into 2-year budget cycle. Nothing of note at this point.

It was **moved and seconded** to approve the report as presented.  
(Breen/Koponen/carried) [Roll call: Koponen (y); Sivak (y); Schumacher (y); Breen (y)]  
[Tupa; Barth; Massen absent]

**Request for Exemption of Test/Method From Current Licensure:**

Xpert Xpress CoV-2/Flu/RSV plus  
Xpert Xpress Strep A  
Xpert Xpress Flu  
Xpert Xpress CoV-2

Breen will work with Buettner of Essential Health to draft proposed language for the Administrative Rules to be reviewed at the October meeting.

**Disciplinary Action Update for T. Hintz:**

She is up to date on her quarterly employment updates and is on probation until October 2024.

{Schumacher absent}

**Administrative Rules Amendments:**

A public hearing on the proposed rules will be held August 5<sup>th</sup> at 10:00 AM by remote means. The Board will hold a special meeting after August 15<sup>th</sup> to consider any submitted comments.

**Policy and Procedure Manual Draft Review:**

Tabled to October meeting.

**Audit of Financial Statements:**

Tabled to special meeting.

**Department of Veterans Affairs National Standards of Practice:**

The Board reviewed the letter and took no action.

**Review of Licenses/Provisional Permits Issued 4/1/2024 to 7/1/2024 (see list below):**

Tabled to special meeting.

**Other:**

Nothing to note.

**Election of Officers:**

Tabled to special meeting.

**Next Meeting Date:**

Special meeting, date to be determined. Virtual.

October 8, 2024-Regular meeting 1:00 PM In-person at Board Office and virtual.

**Adjourn:**

Meeting adjourned at 10:47 AM.

**Respectfully submitted,****Jim Breen, Board Chair****Daniel Sivak, Board Secretary****Licenses issued 4/1/2024 through 7/1/2024:**

Yusuf	Abdulrafi	Clinical Laboratory Technician/Medical Laboratory Technician
Brody	Aberle	Clinical Laboratory Scientist/Medical Technologist
Abdullahe	Ali	Clinical Laboratory Scientist/Medical Technologist
Sarah	Angelona	Clinical Laboratory Technician/Medical Laboratory Technician
Rebecca	Bakke	Clinical Laboratory Scientist/Medical Technologist
Nora	Barnes	Clinical Laboratory Scientist/Medical Technologist
Emily Jean	Cabansag	Clinical Laboratory Scientist/Medical Technologist
Charmaine	Cantillo	Clinical Laboratory Scientist/Medical Technologist
Erick	Chapa	Clinical Laboratory Technician/Medical Laboratory Technician
Darwin	Cruz	Clinical Laboratory Scientist/Medical Technologist
Alexa	Doyle	Clinical Laboratory Scientist/Medical Technologist
Neil	Dunckel	Clinical Laboratory Scientist/Medical Technologist
Evan	Freeman	Clinical Laboratory Technician/Medical Laboratory Technician
Perri	Frye	Clinical Laboratory Technician/Medical Laboratory Technician
Brooklyn	Haug	Clinical Laboratory Scientist/Medical Technologist
Anne	Lee	Clinical Laboratory Scientist/Medical Technologist
Cassidie	Luther	Clinical Laboratory Scientist/Medical Technologist
Beverly	Macon	Clinical Laboratory Scientist/Medical Technologist

Sara	Malley	Clinical Laboratory Technician/Medical Laboratory Technician
Jeffrey	Martin	Clinical Laboratory Technician/Medical Laboratory Technician
Anthony	Mohammad	Clinical Laboratory Scientist/Medical Technologist
Kayla	Morgan	Clinical Laboratory Scientist/Medical Technologist
Paige	Nelson	Clinical Laboratory Scientist/Medical Technologist
Enock	Ombengi	Clinical Laboratory Scientist/Medical Technologist
Robert	Porter	Clinical Laboratory Scientist/Medical Technologist
Benjamin	Pratt	Clinical Laboratory Technician/Medical Laboratory Technician
Brady	Roemmich	Clinical Laboratory Scientist/Medical Technologist
Debra	Ross	Clinical Laboratory Technician/Medical Laboratory Technician
Kambri	Schaner	Clinical Laboratory Scientist/Medical Technologist
Spencer	Slaugh	Specialist
Brooke	Solberg	Clinical Laboratory Scientist/Medical Technologist
Hannah	Sorensen	Clinical Laboratory Scientist/Medical Technologist
Veronica	Tilc	Clinical Laboratory Scientist/Medical Technologist
Johnneka	West	Clinical Laboratory Scientist/Medical Technologist
Taylor	Woolery	Clinical Laboratory Scientist/Medical Technologist

**Provisional Permits issued 4/1/2024 through 7/1/2024:**

Yussuf	Ali
Breanna	Berg
Rylee	Bergeron
Raelyn	Brang
Kaitlyn	Cook
Francisco	Figuroa
Christina	Greuel
Linnea	Grotte
Jordan	Housel
Anna	Howell
Madison	Huber
Janice	Huertas Rios
Sydney	Lider
Isabelle	Lorenz
Marisa	Lykken
Ashley	Mauland
Benjamin	Mayer
Kassandra	Raasch
Jordan	Schlagel
Hailee	Stevens
Kyle	Thompson
Abby	Toso
Taylor	Woolery