

ND BOARD OF CLINICAL LABORATORY PRACTICE
October 17, 2024
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

- Call to Order:** The Board Chair, Jim Breen, called the meeting to order at 1:00 PM. The Board met in-person and by remote means.
- Present:** Board Members: Jim Breen- Chair; Dr. Mark Koponen; Keri Schumacher; Tom Tupa; Dwight Barth.
Others: Nikki Owings, Board Office; Matt Menge, Legal Counsel.
- Absent:** Daniel Sivak; Christie Massen.
- Minutes:** It was **moved and seconded** to approve the minutes from August 21, 2024. (Tupa/Barth/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Barth (y); Breen (y)] [Sivak; Massen absent]
- Financial Report:** **Financial Report** – Report is for fourteen months into 2-year budget cycle. Nothing of note at this point.

It was **moved and seconded** to approve the report as presented. (Breen/Schumacher/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Barth (y); Breen (y)] [Sivak; Massen absent]
- Add/Remove Signer on Accounts:** It was **moved and seconded** to remove Tupa as a signer on the checking and savings accounts and add Schumacher as a signer on both accounts, as well as keep Bill Kalanek and Nikki Owings of APT Solutions as signers on both accounts. (Breen/Koponen/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Barth (y); Breen (y)] [Sivak; Massen absent]
- Audit of Financial Statements:** It was **moved and seconded** to direct APT Solutions staff to work with the State Auditor's Office to complete the yearly audit reviews. (Tupa/Breen/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Barth (y); Breen (y)] [Sivak; Massen absent]
- Disciplinary Action Update for T. Hintz:** It was **moved and seconded** Hintz met all conditions of probation and probation is lifted. (Breen/Tupa/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Barth (y); Breen (y)] [Sivak; Massen absent]
- Select a Presenter of Proposed Administrative Rules for Legislative Committee Meeting:** The Board Office will ask Massen if she is willing to present.
- Policy and Procedure Manual Draft Review:** Tabled.

Request for Exemption of Test/Method From Current Licensure:

Xpert Xpress CoV-2/Flu/RSV plus
 Xpert Xpress Strep A
 Xpert Xpress Flu
 Xpert Xpress CoV-2
 BIOFIRE ® SPOTFIRE ® Respiratory (R) Panel
 BIOFIRE ® SPOTFIRE ® Respiratory (R) MINI Panel
 BIOFIRE ® SPOTFIRE ® Respiratory/Sore Throat (R/ST) Panel
 BIOFIRE ® SPOTFIRE ® Respiratory/Sore Throat (R/ST) Panel Mini
 Schumacher will gather more information for the January meeting.

Request from Acorn CE to be Added to Approved CE Provider List:

The Board will recommend Acorn CE become PACE-approved.

Review of Licenses/Provisional Permits Issued 7/2/2024 to 9/30/2024 (see list below):

It was **moved and seconded** to ratify. (Breen/Schumacher/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Barth (y); Breen (y)] [Sivak; Massen absent]

Other:

CE Approval for Robert T. Tight Infectious Disease Symposium 2024 – If symposium is not PACE-approved, then the facility-based approval procedure should be followed.

<u>2025 Meeting Dates:</u>	January 14, 2025 -Regular meeting	1:00 PM	virtual;
	April 8, 2025 – Regular meeting	1:00 PM	in-person and virtual;
	July 8, 2025 – Regular meeting	1:00 PM	virtual;
	October 14, 2025 – Regular meeting	1:00 PM	in-person and virtual.

Adjourn:

Meeting adjourned at 2:00 PM.

Respectfully submitted,

Jim Breen, Board Chair

Daniel Sivak, Board Secretary

Licenses issued 7/2/2024 through 9/30/2024:

HARLEY	AMYOTTE	Clinical Laboratory Technician/Medical Laboratory Technician
Mohamed	Ahmed	Clinical Laboratory Scientist/Medical Technologist
Breanna	Berg	Clinical Laboratory Technician/Medical Laboratory Technician
Grace	Boedigheimer	Clinical Laboratory Scientist/Medical Technologist
Francesca	Cousseillant	Specialist
Sara	Drager	Clinical Laboratory Scientist/Medical Technologist
Christina	Greuel	Clinical Laboratory Scientist/Medical Technologist
Christine	Halle	Clinical Laboratory Scientist/Medical Technologist
Jacob	Holleman	Clinical Laboratory Scientist/Medical Technologist
Jessica	Howell	Clinical Laboratory Scientist/Medical Technologist

Madison	Huber	Clinical Laboratory Scientist/Medical Technologist
Korrine	Jones	Clinical Laboratory Scientist/Medical Technologist
Carolyn	Jones-Czackisc	Clinical Laboratory Scientist/Medical Technologist
Karen Jean	Juarez	Clinical Laboratory Scientist/Medical Technologist
Samantha	Junker	Clinical Laboratory Scientist/Medical Technologist
Sierra	Kaibel	Clinical Laboratory Technician/Medical Laboratory Technician
Mary	Larres	Clinical Laboratory Technician/Medical Laboratory Technician
Benilda	Lazaro	Clinical Laboratory Scientist/Medical Technologist
Melisa	Lewis	Clinical Laboratory Technician/Medical Laboratory Technician
Sydney	Lider	Clinical Laboratory Scientist/Medical Technologist
Tallie	Lundberg	Clinical Laboratory Technician/Medical Laboratory Technician
Marisa	Lykken	Clinical Laboratory Scientist/Medical Technologist
Donna	Mariano	Clinical Laboratory Scientist/Medical Technologist
Ashley	Mauland	Clinical Laboratory Scientist/Medical Technologist
Ohnara	Minh	Clinical Laboratory Technician/Medical Laboratory Technician
Patrick	Mitchell	Clinical Laboratory Scientist/Medical Technologist
Jordan	Moe	Clinical Laboratory Scientist/Medical Technologist
Karen	Peterson	Clinical Laboratory Scientist/Medical Technologist
Nichole	Sandbakken	Clinical Laboratory Technician/Medical Laboratory Technician
Tracy	Shervheim	Clinical Laboratory Scientist/Medical Technologist
Michelle	Tarasen	Clinical Laboratory Technician/Medical Laboratory Technician
Chris	Triske	Clinical Laboratory Scientist/Medical Technologist

Provisional Permits issued 7/2/2024 through 9/30/2024:

Triana Anderson
Garmai Hunder
Kala King
Amber Longtine
Carly McManus