

**ND BOARD OF CLINICAL LABORATORY PRACTICE**  
**January 14, 2025**  
**NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND**  
**Minutes**

**Call to Order:** The Board Chair, Jim Breen, called the meeting to order at 1:00 PM. The Board met by remote means.

**Present:** Board Members: Jim Breen- Chair; Dr. Mark Koponen; Keri Schumacher; Tom Tupa; Daniel Sivak; Christie Massen.  
Others: Nikki Owings, Board Office; Matt Menge, Legal Counsel.

**Absent:** Dwight Barth.

{Massen absent}

**Minutes:** It was **moved and seconded** to approve the minutes from October 17, 2024 and December 3, 2024. (Breen/Koponen/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Sivak (y); Breen (y)] [Barth and Massen absent]

{Massen present}

**Financial Report:** **Financial Report** – Report is for seventeen months into 2-year budget cycle. Printing of Forms and Public Notice expenditures slightly over budget. A certificate of deposit comes due on February 1, 2025; the Board will renew it for the best rate possible.

It was **moved and seconded** to approve the report as presented. (Tupa/Breen/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Sivak (y); Massen (y); Breen (y)] [Barth absent]

**Second Extension of Provisional Permit for Alexis Ondracek Update:**

Owings will reach out to Ondracek to remind her to submit her testing date and that she can no longer extend her provisional permit once it expires.

**Policy and Procedure Manual Draft Review:**

Massen continues to work on the draft.

**Request for Exemption of Test/Method From Current Licensure:**

**Xpert Xpress CoV-2/Flu/RSV plus**

**Xpert Xpress Strep A**

**Xpert Xpress Flu**

**Xpert Xpress CoV-2**

**BIOFIRE ® SPOTFIRE ® Respiratory (R) Panel**

**BIOFIRE ® SPOTFIRE ® Respiratory (R) MINI Panel**

**BIOFIRE ® SPOTFIRE ® Respiratory/Sore Throat (R/ST) Panel**

**BIOFIRE ® SPOTFIRE ® Respiratory/Sore Throat (R/ST) Panel Mini**

Sivak will check to see if any of the BIOFIRE ® SPOTFIRE ® tests are CLIA waived.

The Board will wait until after the current legislative session to begin the administrative rules process.

**Review of Licenses/Provisional Permits Issued 10/1/2024 to 1/3/2025 (see list below):**

It was **moved and seconded** to ratify. (Breen/Tupa/carried) [Roll call: Koponen (y); Tupa (y); Schumacher (y); Sivak (y); Massen (y); Breen (y)] [Barth absent]

**Other:** Nothing to note.

**2025 Meeting Dates:** April 8, 2025 – Regular meeting 1:00 PM in-person and virtual;

**Adjourn:** Meeting adjourned at 1:30 PM.

**Respectfully submitted,**

**Jim Breen, Board Chair**

**Daniel Sivak, Board Secretary**

**Licenses issued 10/1/2024 through 1/3/2025:**

Last Name	First Name	Category
Burke	Abigail	Clinical Laboratory Technician/Medical Laboratory Technician
Clarín	Ferdinand	Clinical Laboratory Scientist/Medical Technologist
Dhukul	Ayub	Clinical Laboratory Scientist/Medical Technologist
	Princess	
Ella	Mariz	Clinical Laboratory Scientist/Medical Technologist
FIGUEROA	FRANCISCO	Clinical Laboratory Scientist/Medical Technologist
Gourneau	Jeremy	Clinical Laboratory Scientist/Medical Technologist
Grindler	Keirston	Clinical Laboratory Scientist/Medical Technologist
Gronli	Kara	Clinical Laboratory Technician/Medical Laboratory Technician
Hall	Nancy	Clinical Laboratory Scientist/Medical Technologist
Hassan	Mustafa	Clinical Laboratory Scientist/Medical Technologist
Housel	Jordan	Clinical Laboratory Scientist/Medical Technologist
Ingalls	Matthew	Clinical Laboratory Technician/Medical Laboratory Technician
Jepsen	Dena	Clinical Laboratory Technician/Medical Laboratory Technician
Jeudy	Maxime	Clinical Laboratory Technician/Medical Laboratory Technician
Kiggins	Jeffrey	Clinical Laboratory Scientist/Medical Technologist
Klindt	Raelyn	Clinical Laboratory Technician/Medical Laboratory Technician
Krusi	Tracey	Clinical Laboratory Scientist/Medical Technologist
Mamgbi	Richard	Clinical Laboratory Scientist/Medical Technologist
	Cathyleen	
Misa	Lee	Clinical Laboratory Scientist/Medical Technologist
Noor	Kamila	Clinical Laboratory Technician/Medical Laboratory Technician
Porter	Timothy	Clinical Laboratory Technician/Medical Laboratory Technician
Raasch	Kassandra	Clinical Laboratory Scientist/Medical Technologist
Roark	Travis	Clinical Laboratory Technician/Medical Laboratory Technician

San Juan	Glen	Clinical Laboratory Scientist/Medical Technologist
Santos	May Ann	Clinical Laboratory Scientist/Medical Technologist
Stevens	Hailee	Clinical Laboratory Scientist/Medical Technologist
Teigen	Kayla	Clinical Laboratory Scientist/Medical Technologist
Vinchattle	Valerie	Clinical Laboratory Scientist/Medical Technologist
York	Tina	Clinical Laboratory Technician/Medical Laboratory Technician

**Provisional Permits issued 10/1/2024 through 1/3/2025:**

Jamie Haug