ND BOARD OF CLINICAL LABORATORY PRACTICE
October 26, 2026
NDBCLP Office, 2900 E. Broadway Ave., Ste. 2, Bismarck, ND
Minutes

Call to Order: The Board Chair, Jim Breen, called the meeting to order at 1:00 PM. The Board met in person and by remote means.

Present: Board Members: Jim Breen- Chair; Dr. Mark Koponen; Keri Schumacher; Tom Tupa; Christie Massen.
Others: Nikki Owings, Board Office; Ashley Roll, Legal Counsel.

Absent: Daniel Sivak; Dwight Barth.

{Massen absent}

Minutes: It was **moved and seconded** to approve the minutes from July 7, 2026 and July 10, 2026. (Tupa/Koponen/carried) [Roll call: Koponen (y); Schumacher (y); Tupa (y); Breen (y)] [Barth; Massen; Sivak absent]

{Massen present}

Financial Report: Board reviewed the September 2026 report. It was **moved and seconded** to approve the report as presented. (Breen/Tupa/carried) [Roll call: Koponen (y); Schumacher (y); Tupa (y); Massen (y); Breen (y)] [Barth; Sivak absent]

Proposed Budget Amendments :

The Board made some minor adjustments to allow for the increased licensure fees and the ADA accommodations work on their website. It was **moved and seconded** to approve the adjusted 2025-2027 budget as presented. (Tupa/Schumacher/carried) [Roll call: Koponen (y); Schumacher (y); Tupa (y); Massen (y); Breen (y)] [Barth; Sivak absent]

Processing Costs of Electronic Payments:

The Board will continue with PayPal as their credit card processor and monitor any legislative changes in the future regarding NDCC 54-06-08.2.

Management Services Contract Renewal:

The Board's contract with the State for management services will expire March 2027. Massen will begin working on the renewal process with the State Procurement Office.

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Request for Exemption of Test/Method from Current Licensure:

DPP ® HIV-Syphilis Assay - It was **moved and seconded** the DPP ® HIV-Syphilis Assay is equivalent to those tests/methods already listed in NDAC section 96-02-10-01 and therefore does not need separate approval. (Breen/Massen/carried) [Roll call: Koponen (y); Schumacher (y); Tupa (y); Massen (y); Breen (y)] [Barth; Sivak absent]

Proposed Administrative Rules Changes:

Molecular Testing – The Board will keep this topic on future agendas until more proposed changes to the Administrative Rules arise.

Policy and Procedure Manual Draft Review:

Massen presented the first draft. The Board and legal counsel will review the draft in more detail and discuss at the January meeting.

Review of Licenses/Provisional Permits Issued 7/1/2026 to 10/18/2026 (see list below):

It was **moved and seconded** to ratify. (Breen/Koponen/carried) [Roll call: Koponen (y); Schumacher (y); Tupa (y); Massen (y); Breen (y)] [Barth; Sivak absent]

Board Appointments:

Dr. Koponen's position remains open.

Other:

Travel Disclosure Form – Board members traveling for a Board meeting must complete the Ethics Commission form within 15 days of travel.

Statements of Interest – Board members must complete this form annually in January through the Secretary of State's office.

2027 Meeting Dates: The proposed dates are January 12 (virtual); April 13 (in-person); July 13 (virtual); and October 12 (in-person) at 1:00 PM. The Board plans to hold an in-person meeting at the new State Health Laboratory for the April meeting.

Adjourn: Meeting adjourned at 2:00 PM.

Respectfully submitted,

Jim Breen, Board Chair **Dwight Barth, Board Secretary**

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Licenses issued 7/1/2026 through 10/18/2026:

Ronna Gale	Abrams	Clinical Laboratory Scientist/Medical Technologist
Ailene	Asuncion	Clinical Laboratory Scientist/Medical Technologist
Raina	Braun	Clinical Laboratory Scientist/Medical Technologist
Ella	Brown	Clinical Laboratory Technician/Medical Laboratory Technician
Tonya	Brown	Clinical Laboratory Scientist/Medical Technologist
David	DeVries	Clinical Laboratory Scientist/Medical Technologist
Emily	Driscoll	Clinical Laboratory Technician/Medical Laboratory Technician
Jamaica Rose	Eugenio	Clinical Laboratory Scientist/Medical Technologist
Evan	Funk	Clinical Laboratory Scientist/Medical Technologist
Reese	Garcia	Clinical Laboratory Technician/Medical Laboratory Technician
Alexis Joana	Gatdula	Clinical Laboratory Scientist/Medical Technologist
VIcki	Gross	Clinical Laboratory Scientist/Medical Technologist
Alex	Hofeldt	Clinical Laboratory Scientist/Medical Technologist
Laura	Houn	Clinical Laboratory Scientist/Medical Technologist
Chelsea	Langley	Clinical Laboratory Technician/Medical Laboratory Technician
Diego Eldon	Lingbanan	Clinical Laboratory Scientist/Medical Technologist
Eva Julia Marie	Niez-Ano	Clinical Laboratory Scientist/Medical Technologist
Onarenuan	Onwubuya	Clinical Laboratory Scientist/Medical Technologist
Tally	Pyles	Clinical Laboratory Scientist/Medical Technologist
Monika	Robertson	Clinical Laboratory Scientist/Medical Technologist
Nnylel Edrian	Sagabaen	Clinical Laboratory Scientist/Medical Technologist
Natalie	Sobtzak	Clinical Laboratory Scientist/Medical Technologist
Brooke	Staigle	Clinical Laboratory Scientist/Medical Technologist
Karissa	Tranas	Clinical Laboratory Scientist/Medical Technologist
Gabrielle	Valdellon	Clinical Laboratory Scientist/Medical Technologist
Ana Isabel	Villegas	Clinical Laboratory Scientist/Medical Technologist

Provisional Permits issued 7/1/2026 through 10/18/2026:

Suh Kejem David
Evan Funk
Andrea Garrigan
Kim Ly
Anika Vold

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